



eCAMPUS UNIVERSITY

Didactic Regulation

Art. 1 (Purposes)

1.1 The present Academic Didactic Regulation, hereinafter referred to as 'Regulation', implementing the Statute of eCampus telematic non-state University, hereinafter referred to as 'eCampus University', and as provided for in law 19 november 1990, n. 341, and in ministerial decree 22 october 2004 n. 270:

- a. shall regulate the didactic rules of the study courses provided by eCampus University, in accordance with articles 3 and 11 of ministerial decree 22 october 2004, n. 270;
- b. shall define the general criteria for the implementation of the other courses provided for in art. 6 of law 19 november 1990, n. 341;
- c. shall regulate the organisational matters of the didactic activities common to all the study courses, with particular reference to what is provided for in paragraph 7 of art. 11 of ministerial decree 22 october 2004, n. 270;
- d. shall define the general principles which eCampus University must include in the respective regulations;
- e. shall regulate the administrative procedures and the deeds relative to the students' academic career.

1.2 Shall be considered implementation of the present Regulation:

- a. the didactic regulations of the study courses;
- b. the regulations of the didactic structures.

Title I – REGULATION OF THE DIDACTIC AND RESEARCH ACTIVITIES

Chapter I- TITLES AND COURSES

Art. 2 - (Titles)

2.1 eCampus University shall issue the following titles:

- a. bachelor's degree (L);
- b. master's degree (LM).
- c. eCampus University shall also issue specialist degrees (DS), research doctorates (DR), and, pursuant to paragraph of art. 3 of ministerial decree 22 october 2004, n. 270, first and second level Masters.

The aforementioned titles shall be issued upon completion of the respective courses.

2.2 The admission requirements for the courses, their duration and the achievement of the titles of study shall be regulated by the current legislation and the present Regulation.

2.3 eCampus University, on the basis of specific agreements, shall issue the titles provided for in paragraph 1 of the present article even jointly to other italian or foreign universities.

2.4 For the implementation of the courses aimed at the achievement of the titles provided for in paragraph 1 of the present article, eCampus University shall itself of the collaboration with public and private subjects, pursuant to art. 8 of law 19 november 1990, n. 341.



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Art. 3 - (Online study courses of eCampus University– Common rules)

3.1 Pursuant to ministerial decree 22 October 2004, n. 270, in the present Regulation shall be defined 'study courses' all the bachelor's degree courses, the master's degree courses and the specialist degree courses.

3.2 The courses shall be regulated in accordance with the current legislation, ministerial decree 22 October 2004, n.270, and, with regard to the bachelor's degree courses and the master's degree courses, with the ministerial decrees concerning the classes of the study courses, provided for in art. 4, paragraph 2 of ministerial decree 22 October 2004, n.270.

3.3 eCampus University shall activate online study courses having the characteristics listed in art. 3 of inter-ministerial decree 17 April 2003.

3.4 The online study courses provided by eCampus University shall determine a high degree of independence of the didactic path from restrictions driven by physical attendance or a specific schedule and for a continuous supervision of the learning level, through the constant tracking of the progresses of the student and frequent opportunities for evaluation and self-assessment.

3.5 The didactic organization of the online study courses provided by eCampus shall promote the potentialities of information technology and, in particular, multimedia, interactivity with the didactic materials, human interactivity, the possibility to personalize the sequentialization of the didactic materials, the interoperability of the subsystems used and/or produced during the usage of the technologic systems.

3.6 The didactic organization of each study course of eCampus University shall ensure the maximum flexibility of the fruition of the courses, allowing both the selection of the maximum number of credits attainable in one year, and the distribution of said credits on a multiannual basis.

3.7 The didactic material provided and the services offered by the eCampus University online study courses shall be certified the Permanent Didactic Committee, provided for in art. 4 of the Statute of the University.

3.8 The Academic Senate shall examine on a yearly basis the proposals for the activation of new study courses, which shall also be subject to the approval of the Board of Directors.

3.9 The Academic Senate shall have the task of updating and adapting the didactic of eCampus University subject to prior approval of the evaluation board, proceeding with an at least three-yearly revision of the list of the activated study courses, through the assessment of the actual attainment of the relative qualifying objectives.

Art. 4 - (Bachelor's degree courses and master's degree courses)

4.1 The bachelor's degree courses and the master's degree courses of eCampus University, however described, having the same qualifying objectives and the consequent formative activities indispensable for pursuing them, shall belong the same class. The classes shall be identified by ministerial decree.

4.2 The titles of study issued by eCampus University upon completion of the courses of study belonging to the same level, shall have the same legal value. They shall be identifiable by the respective denomination, as well as by the numerical indication of the class to which they belong,



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and shall be complemented with a supplement diploma, provided for in article 8, paragraph 2 of ministerial decree 22 october 2004, n. 270.

4.3 All the students enrolled in the degree courses belonging to the same class shall share the same basic formative activities and characterizing formative activities for a minimum of 60 credits, before implementing the differentiation of the formative paths provided for in art. 3, paragraph 4 of ministerial decree 22 october 2004, n. 270.

Art. 5 - (Specialist courses)

5.1 A specialist course shall have the objective of providing the student with knowledge and skills require in the exercise of particular professional activities.

5.2 The specialist courses shall be established exclusively pursuant to specific rules of law or directives by the European Union, already recognised in the italian legal system.

Art. 6 - (Research doctorate courses)

6.1 The courses for the attainment of the reasearch doctorate shall have the objective of providing the competences needed for the exercise of high-quality research activity, with universities, public entities or private subjects.

6.2 The establishment of doctorate courses activated by eCampus University, the modalities for the access and the attainment of the title, the formative objectives and the related study programme, the duration and the eventual agreements with public and private entities, shall be regulated by a specific regulation drafted in line with the provisions of art. 4 of law 3 july 1998, n.210 and ministerian decree 30 april 1999, n. 224.

Art. 7 - (Master courses)

7.1 eCampus University shall activate scientific training courses and higher education courses, meant to follow and complement the bachelor's and master's degrees. Upon their completion shall be issued respectively the first level and second level master, provided for in art. 3, paragraph 9, of ministerial decree 22 october 2004, n. 270.

7.2 The first and second level master courses shall be regulated by the relative regulation in accordance with the following general principles:

- a. the specific purpose of meeting the educational demands, whose existence has been confirmed; the following organization of formative paths related to necessities of flexibility and periodic adjustment to the changes of the conditions of the labour market;
- b. the duration, generally equal to one year in order to consent the attainment of at least 60 credits.

7.3 The master courses shall be activated by eCampus University also in cooperation with other universities, training institutes or external public/private italian/foreign entities.

Art. 8 - (Advanced training courses)

8.1 eCampus University shall establish, pursuant to the current legislation, advanced training courses for academic graduates, aimed at meeting the cultural and professional demands for in-depth detailed study on a specific field.



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8.2 The courses provided for in the previous paragraph shall be established, upon proposal by the didactic structures, by rector's decree, pursuant to the procedures established by the specific regulation deliberated by the Faculty Council and approved by the Board of Directors.

8.3 eCampus University shall also activate, even in cooperation with other universities or public/private subjects, subject to approval of the Faculty Council and upon proposal the following didactic structures:

- a. courses for the preparation to the state examinations for the licence to practice a specific profession and for public competitions;
- b. other courses, in relation to specific requirements of the economic, social and institutional context in which the University operates.

8.4 eCampus University shall issue certificates upon the completion of the activities related to the courses provided for in the present article.

Chapter II – DIDACTIC STRUCTURES

Art. 9 - (Didactic structures)

9.1 The Faculties shall constitute the primary didactic structures of the University. They shall embody the courses of study established by eCampus University.

9.2 The list of the contemplated faculties is attached to the present Regulation, (Attachment A)

9.3 In addition to the aforementioned didactic structures, eCampus University shall activate the following didactic structures:

- a. the classes of the courses of study;
- b. the courses of study, organized in bachelor degree courses, master's degree courses, specialist courses.

9.4 Each didactic structure shall be governed by a Faculty Council, whose competences and whose operation shall be regulated by specific didactic regulations.

9.5 The Faculties and the courses of study shall be governed respectively by the Faculty Council and the Class Council; the courses of study shall be governed by the Council of the course of study.

9.6 Each didactic structure shall establish its own internal regulation.

Art. 10 - (Didactic regulations and didactic organization)

10.1 The regulations of the didactic structures activated by eCampus University shall be issued by the Rector, upon proposal of the councils involved, subject to the opinion of the Council of each superior didactic structure involved and upon deliberation and approval of the academic Senate.

10.2 In accordance with the provisions of the Statute of eCampus University and the present Regulation, the regulations of the superior didactic structures shall determine the general provisions to which the regulations of the didactic structures activated within their area of competence shall conform to.

10.3 Whenever the didactic regulations of the courses of study are not included in the regulations of the didactic structures, they shall be issued by the Rector upon proposal of the competent study course Council, subject to the opinion of the competent class Council and Faculty Council, upon deliberation and approval of the academic Senate.



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10.4 The didactic regulations of the courses of study of eCampus University shall specify the organisational aspects of the aforementioned courses and, under the current legislation and in particular art. 12 of ministerial decree 22 October 2004, n.270. In particular, they shall determine:

- a. the list of the teachings, indicating the scientific-disciplinary sectors of reference and the eventual organization in modules, as well as the other formative activities;
- b. the specific formative objectives, the credits and the eventual preparatory teachings for a specific formative activity;
- c. the curricula offered to the students, with reference to the eventual possibility to submit individual study plans pursuant to the established rules.
- d. The admission requirements of the course and the eventual integrative activities in order to permit the clearance of formative debts;
- e. the typology of the didactic forms of the examinations and of the other tests, including the verification of the knowledge of one language of the european Union as well as the italian language;
- f. the eventual clarification of the formative activities which shall be positively concluded in order to have access to the following year of the course;
- g. the limits to the possibility to enrol as a 'studente fuori corso' (student who has not completed the university exams within the established time period);
- h. the procedure for the recognition of eventual credits acquired by the student in other formative paths;
- i. the procedure for the preparation and the implementation of the final examinations and for the attainment of the title of study;
- j. the credits recognized as valid for the eventual continuation of the studies in other study courses activated by eCampus University, as well as on the basis of specific agreements with other universities.

10.5 The didactic rules of each course of study, as specified in art. 11, paragraph 3 of ministerial decree 22 october 2004, n.270, shall determine:

- a. the denomination of the course;
- b. the class to which the bachelor's degrees and the master's degrees belong; c. gli obiettivi formativi;
- c. the general framework of the formative activities which shall be included in the curricula;
- d. the credits assigned to each formative activity and to each area of interest, referring them to one or more scientific-disciplinary sector depending on the basic formative activities and the characterizing formative activities.
- e. The characteristics of the final examination for the attainment of the title of study.

10.6 The determinations referred to in paragraph 5 shall be implemented by eCampus University subject to the consultation with the representative organizations in the world of production, of services and professions, with particular reference to the evaluation of the formative necessities and of the career opportunities.

Art. 11 - (Faculty and Faculty Council)

11.1 The Faculty is, from the didactic viewpoint, the fundamental structure of reference for the teachers.



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11.2 The Faculty is governed by the Faculty Council, which is comprised of full professors and associate professors belonging to the Faculty itself.

11.3 The Faculty Council shall ensure the coordination and the equity of the formative objectives of all the didactic, tutoring and orientation activities promoted by the Faculty itself and by all the didactic structures activated under its authority.

11.4 The regulation of the Faculty shall regulate the forms and the deadlines for the deliberation of:

- a. the didactic calendar and the eventual internal didactic organization;
- b. the temporal assignment of the didactic obligations for the teachers, in relation to the courses of study in which they are involved and the didactic commitments that every one of them has accepted within said framework;
- c. the proposals on the establishment, activation and deactivation of the courses of study;
- d. the approval for experimentation/didactic innovation projects proposed by the class Council.

11.5 Furthermore, the regulation of the Faculty shall regulate the eventual delegation to the class Council of its own deliberative functions.

Art. 12 - (Classes of the courses of study and class Councils)

12.1 The classes of the study courses shall be activated within the Faculty, as groupings of study courses of the same level, pursuant to ministerial decree 22 October 2004 n.270, which determines the denomination of the classes, as well as the common qualifying objectives of the study courses belonging to the same class.

12.2 The classes of the courses of study shall be governed by a class Council which shall operate for the co-ordination of the didactic activities related to the study courses activated under its jurisdiction.

12.3 The classes of the study courses who normally shall succeed one another (bachelor's degrees and master's degrees), identifiable as belonging to a common scientific-cultural area shall be governed by a single class Council, upon specific deliberation of the Faculty.

12.4 The class Council shall be comprised of members of the Councils of the courses of study under the jurisdiction of the class.

12.5 The class Council shall be chaired, on a three-year rotation, by one of the Directors of the courses of study under the jurisdiction of the class, designated by all the Directors of the courses of study and appointed by the Faculty Council.

12.6 The class Council shall normally have proactive functions with regard to its relative Faculty Council, and shall be required to carry out the following primary tasks:

- a. proposal for the establishment of courses of study within the class;
- b. co-ordination of the curricula provided for by the courses of study within the class;
- c. proposal for the activation or the deactivation of the teachings required by the courses of study within the class;
- d. proposal for experimentation/didactic innovation projects, developed by the Councils of the courses of study within the class;
- e. proposal for the organization and activation of the supplementary didactic services developed by the Councils of the courses of study within the class;



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12.7 The class Council shall exercise deliberative functions whenever the Faculty shall delegate so.

12.8 In the absence of activation of the classes, the tasks conferred by the present Regulation to the class Council shall be responsibility of the Faculty Council.

Art. 13 - (Courses of study and Course of study Council)

13.1 Shall be considered courses of study the bachelor's degree courses, the master's and the specialist degree courses. At completion of the study courses shall be issued the titles provided for in art.2 of the present Regulation.

13.2 The course of study shall be governed by the course of study Council, which shall be comprised of the teachers in charge of the compulsory teachings.

13.3 The course of study Council shall be chaired by the Director of the course of study appointed every three years by the Faculty Council, upon the proposal of the teachers belonging to the course of study Council, among the full professors and the associate professors who form part of it. The Director of the course of study shall be responsible for the functioning of the course and shall submit on a yearly basis a report on the developments of the course to the Faculty Council.

13.4 The course of study Council shall implement the following duties:

- a. elaborating and submitting to the class Council the proposal for the didactic regulation of the course, as well as modifying the didactic rules of the course;
- b. ensuring the implementation of the didactic and tutoring activities established by the organization;
- c. providing for the co-ordination of the eventual didactic activities carried out in co-operation by more than one teachers;
- d. examining and approving the students' study plan;
- e. examining and approving the transfer procedures for the students transferring to eCampus from other Italian/foreign Universities, proceeding with the recognition of the credits acquired;
- f. providing for the recognition of the studies carried out abroad by the students of the course of study;
- g. organizing the annual tutoring plan;
- h. delivering opinions on the recognition of the credits related to the formative activities of postsecondary level;
- i. employing the results of the assessment questionnaires along with other evaluation forms, as well as the objective data relative to the didactic productivity, in order to improve the effectiveness of the education and to plan interventions of readjustment and assistance to the students; shall organize at least one reunion per year in order to evaluate the results of the examinations and of the other verification tests.

13.5 The course of study Council shall propose to the class Council the didactic needs for whom the activation of the teaching is required.

Art. 14 - (Establishment, activation and deactivation of the didactic structures)

14.1 The establishment of a new Faculty of eCampus University shall be regulated by the current legislation and by the Statute and shall be subject to the establishment of at least one study course under its responsibility.



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14.2 The establishment of a new class for the shall be proposed by the Faculty Council or by the Faculties involved (in the case of interfaculty courses of study) and shall be subject to the activation of at least one course of study under its responsibility, pursuant to the ministerial decrees.

14.3 eCampus University shall activate and deactivate the courses of study by specific approval, with due regard for what is provided for in the decree of the President of the Republic 27 January 1998, n.25, by ministerial decree 22 October 2004, n.270 and by the other regulations on the subject.

Art. 15 - (Research structures: Institutes and Departments)

15.1 The establishment of the Institutes shall be deliberated by the Board of Directors, upon the proposal of the Faculty Council, after having received the opinion of the competent Department Council.

15.2 For the establishment and the maintenance of the Institutes are required at least eight members between professors and researchers of eCampus University.

15.3 Each Institute shall necessarily and exclusively be related to one Department. Each professor and researcher of eCampus University shall be related to one Institute.

15.4 The constitution of the departments shall be deliberated by the Board of Directors, upon the Rector's proposal, after having received the opinion of the Faculty Councils involved.

Chapter III – TEACHINGS AND OTHER FORMATIVE ACTIVITIES

Art. 16 - (Regulation on the recognition of the academic formative credits)

16.1 The academic formative credits, hereinafter referred to as credits, shall represent the unit of measurement of the learning workload that the students are required to carry out in order to complete each formative activity provided for in the didactic rules of the courses of study. 1 credit shall correspond to 25 hours of study, including the hours dedicated to the attendance of the lectures, to practice exercises, to workshops, to seminars, and other formative activities required by the didactic rules, along with the hours of personal study necessary for the preparation of the exams, or in order to carry out the formative activities not directly subordinate to the academic didactics (final dissertations, projects, internships, linguistic and informatics competences). The percentage of hourly study reserved to the personal study shall not be below 50% of the overall study load.

16.2 The credits related to each formative activity shall be acquired by the student upon completion of the examinations or other forms of verification, as provided for in the present Regulation and in the regulation of the course of study.

16.3 The regulations of the courses of studies shall establish the number of credits that the student must obtain in one academic year in order to proceed to the following year of the course; in case the students do not obtain the minimum number of credits provided for a specific year of the course they shall continue the studies repeating the year.

16.4 The students whom at the end of the last year of the course did not obtain all the credits required for the issuance of the title of study, shall continue their studies enrolling as 'studente fuori corso' (a student who has not completed the university exams within the established time period).



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16.5 The regulations of the courses of study shall determine the maximum number of repeatable and/or 'fuori corso' years, which shall eventually differ for the non full time students.

16.6 The regulations of the courses of study shall determine the amount of credits that the students transferred from another university must obtain during their academic career at eCampus University.

16.7 Furthermore, the regulations of the courses of study shall provide for the criteria for the recognition by the course of study Council:

- a. of the credits acquired by the student for post-secondary formative activities, dei crediti acquisiti dallo studente in attività formative post-secondarie, planned and realized with the contribution of eCampus University, on the basis and pursuant to the memorandum of understanding between eCampus University and the organizations involved;
- b. in terms of credits, of periods of activity and/or professional experience, duly certified or verified, acquired outside of the institutional formative paths.

16.8 The didactic regulations, by reference to what is provided for in paragraphs 3, 5, 6 and 7 of the present article, shall in any case comply with the general criteria eventually provided for by the Academic regulation deliberated by the Academic Senate, approved by the Board of Directors and issued by Rector's decree.

Art. 17 (Teachings and other formative activities)

17.1 The didactic regulations of the courses of study shall provide for the subdivision of the teachings into modules, by conferring a different weight to the assignment of the corresponding credits. The verification tests related to the teachings subdivided into modules, shall verify the advancement of the students in each module.

17.2 The teachings, of any kind and duration, shall be monodisciplinary or integrated (interdisciplinary), and, in the second case, shall be entrusted to the collaboration of different teachers and/or researchers, in accordance with the indications and the norms provided for in the didactic regulations of the courses of study.

17.3 The Faculty Council shall deliberate on the adoption of teachings from another course of study.

17.4 In addition to the official teaching courses, of variable duration, which shall be considered concluded after the completion of the related examinations and for which shall be indicate the reference to one or more scientific-disciplinary sectors or to a well-defined area of interest, the didactic regulations of the courses of study shall provide for seminars, practical exercises or workshops, didactic activities for small groups of students and other didactic activities considered useful for the achievement of the formative objectives of the course. For each of the aforementioned typologies of activity shall be indicated the didactic rules, the corresponding credits and the kind of examination needed for its attainment.

17.5 The teachings and the other formative activities shall also be carried out in a foreign language.

Art. 18 - (Didactic characterization of the teachings and other formative activities)

18.1 All the teachings and all the other formative activities are characterized by particular attention to didactic innovation and to the learning processes, pursuant to the indications



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developed by the 'Research Center on Learning' provided for in paragraph 2 of art. 3 of the eCampus University Statute, and include to different degrees according to the typology:

- a. the use in the network connection of the most adequate forms of multimedia, through an effective integration among the different media, the comprehension of the contents is different media, so as to facilitate a better understanding of the contents;
- b. a high grade of independence of the didactic path from obligations related to personal presence ad a specific schedule;
- c. the use of standard didactic contents, interconnected and organized in modules, personalizable with regard to the characteristics of the students and the implementation modalities;
- d. the monitoring and the continuous feedbacks to the student on the level of education, both through the tracking of the learning path and through ongoing evaluation and self assessment;
- e. forms of assistance and tutoring to be organized with human/material interactivity criteria;
- f. the creation of virtual classes, the promotion of cooperative learning and reciprocal teaching, through the modern technologies, the establishment of forums and other facilitation modalities;
- g. the connection with software and database systems which the student may access independently or during synchronous activities.

18.2 Subject to what is provided for in the previous paragraph and the teacher's freedom of education, each course shall be organized in accordance with the following guidelines:

- a. each course shall provide for activities attributable to the 'Implemented Didactics' (hereinafter referred to as DE), described as follows: implemented in the form of audio/video lessons or open courses provided by other universities, upon specific agreements with said universities and deliberation of the Course of Study;
- b. each course shall provide for activities attributable to the Interactive Didactics (hereinafter referred to as DI), described as follows: implemented in the form of e-tivities and interactive/collaborative activities (ex.: interactive videoconference, homeworks, group work, formative evaluation, etc.);
- c. the activities provided for in the previous letters shall satisfy the following minimum requirements:
 - 1) $DE + DI \geq 360 \text{ min/CFU}$;
 - 2) $DE \geq 60 \text{ min/CFU}$;
 - 3) $DI \geq 60 \text{ min/CFU}$;
- d. each teacher shall specify in the course programme the organizational structure of said course in terms of DE and DI;
- e. the teacher shall provide for each lesson at least one written composition (PDF) as support to the self-learning activities, implicating an additional activity for the student equal to 16h/CFU of the activities provided for in letter c).

18.3 Subject to the compulsoriness of the guidelines described in the previous paragraph, the University shall in any case define additional guidelines however described (ex. Vademecum, Academic guideline for the production of didactic contents, etc.).



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18.4 Subject to the compulsoriness of the guidelines described in the previous second paragraph and eventual additional guidelines adopted pursuant to the previous paragraph, each Course of Study shall deliberate additional guidelines.

18.5 All the teachers shall have the obligation to adapt their didactic material to the guidelines applicable at the latest within 6 months from their issuance.

Art. 19 - (Orientation service)

19.1 eCampus University shall organize orientation and information activities on its formative offer through the 'Orientation service', established within the University and operating on the basis of an annual plan defined with the responsibilities of the course of study.

19.2 The 'Orientation service' shall also carry out its activity in collaboration with educational institutions and other entities and subjects having the same purposes.

19.3 The orientation functions shall form part of the institutional activities of the teachers.

19.4 In addition, eCampus University provides orientation activities aimed at facilitating the integration into the labour market of those who have attained their titles of study at the University, through the 'Professional orientation service'.

19.5 The 'Professional orientation service' shall carry out its activity in collaboration with companies, entities and institutions representing the labour market.

Art. 20 - (Tutoring service)

20.1 eCampus University, pursuant to paragraph 2 of art. 13 of law 19 November 1990, n.341, shall ensure the tutoring service, intended as all the initiatives aimed at orienting and assisting the students through their academic career.

20.2 The tutoring functions shall form part of the teacher's institutional activity and shall be regulated for each course of study by the respective Course of Study Council, which may also involve the didactic tutors as provided for in paragraph 5, art. 28 of the Statute.

Chapter IV – ORGANIZATION OF THE DIDACTIC OFFER

Art. 21 (Didactic organization)

21.1 The Faculty Council, upon the proposal of the class Council shall define on a yearly basis:

- a. the proposals for new courses of study to the Board of Directors;
- b. the number of the teachings activated for the following academic year, on the basis of the budget indications approved by the Board of Directors;
- c. the didactic organization of the teachings;
- d. the calendar of the academic activities.

Art. 22 - (Academic calendar)

22.1 The Academic Calendar shall be approved by the Faculty Council and shall define the timetables and the deadlines related to the didactic activities of the University, with particular reference to the subdivision of the periods dedicated to the teaching activities and the periods dedicated to the examination activities.



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22.2 The academic Calendar shall provide for the non overlapping of the periods dedicated to the didactic activities and the periods dedicated to the examinations/tests/verification activities, including the final examinations; in addition, it shall provide for the segmentation of the academic year into didactic periods (semesters, quadrimesters, other periods).

Art. 23 - (Promotion and advertisement of the didactic offer)

23.1 eCampus University shall promote, through proper forms and instruments, the diffusion of the knowledges related to the didactic offer and to the organizational procedures.

23.2 The students shall be granted the right to information through timely advertising of the time schedule related to the didactic activities, the examinations and all the other services offered, in order to promote the implementation of the courses of study and the attainment of the relative titles within the deadlines provided for in the didactic rules.

Chapter V – DIDACTIC DUTIES OF TEACHERS AND TUTORS

Art. 24 - (Didactic duties of the teachers)

24.1 The Faculty Council, annually, during the didactic planning period, shall provide for the assignment to the teachers of the didactic duties, including the integrative activities, and the tutoring and orientation activities. In order to implement the aforementioned assignment the Faculty Council shall operate on the basis of the proposals submitted by the course of study Council and by the Directors of Institute, taking account of the equitable distribution of the didactic workload.

24.2 On the basis of the provisions of the rules on the legal status of the teachers and the provisions of the Faculty Council, each teacher shall be required to:

- a. carry out personally the lessons of their courses, promptly informing the competent didactic structures of eventual absences;
- b. ensure the possibility of continuous contact with the students during the entire academic years, pursuant to the calendars previously made public;
- c. participate in the commissions for the assessment of the progresses of the students and for the issuance of the titles of study;
- d. ensure the assignment of the final dissertations and the thesis and follow their implementation;
- e. fill in the register of the lessons and of the other didactic activities.

24.3 In addition, the Faculty Council shall establish the obligations of the adjunct professors.

24.4 The administrative institutions, through specific regulations, shall provide for the incentivisation of the teachers supporting financially the initiatives aimed at a qualitative improvement and quantitative adaptation of the formative offer.

24.5 Among the didactic initiatives provided for in the previous paragraph, shall be included all the formative/integrative didactic activities organized as a supplement to the basic formative offer, which shall be implemented by the teachers or the tutors according to a working time which exceeds the minimum amount of hours established by the Faculty Council. Among the aforementioned activities are the following:



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- a. orientation activities addressed to the secondary school students in order to help them choose the right degree course, and to the university students in order to guide them during the periodo of integration into the labour market;
- b. integrative formative activities falling within the projects of qualitative improvement of didactics, with particular reference to methodologic and technologic innovation;
- c. preparation courses for the state examination for the licence to practise a specific profession, for public examinations, and for permanent formation;
- d. refresher training/formation courses for secondary school teachers.

Art. 25 - (Requirements for didactic tutors)

25.1 The didactic tutors provided for in art. 28 of the Statute of eCampus University shall carry out:

- a) activities of guidance and consultation for a specific student or for a group of students, continuously monitoring individual and comprehensive learning;
- b) in collaboration with and under the guidance of the interested teachers, support activities supplementary to the formative/orientation activities.

25.2 The functions of didactic tutors shall be carried out only by those who possess the following titles of study:

- a) academic certification or degree attained according to the didactic rules previous to ministerial decree 22 october 2004, n.270;
- b) bachelor's degree or specialist degree or master's degree attained according to the didactic rules introduced by ministerial decree 3 november 199, n. 509 and modified according to ministerial decree 22 october 2004, n.270.

25.3 In addition to the formal requirements (title of study), for the function of didactic tutor are required the following competences:

- a) competence in the management of the technical-organizational aspect of online didactics;
- b) methodologic competence in the management of the cognitive and motivational processes of education;
- c) disciplinary competence in various scientific sectors provided for by the didactic rules of the courses of study where they are employed.

25.4 The verification of the requirements demanded by the didactic tutors and their selection falls to the permanent Didactic commission, provided for in art. 4 of the Statute of eCampus University.

25.5 The activities provided for in the first paragraph of the present article, pursuant to article 20 of the Didactic Regulation shall also be carried out by the teaching personnel.

25.5 eCampus University shall organize training courses for the didactic tutors with the collaboration of the 'Research center on learning', provided for in paragraph 2 of art. 4 of the Statute of eCampus University and of the 'elearning services center', provided for in paragraph 3 of art. 28 of the Statute.



Chapter VI – EVALUATION OF THE ACTIVITIES IMPLEMENTED BY THE UNIVERSITY

Art. 26 - (Comprehensive evaluation)

26.1 The comprehensive results and the qualitative level of the activities implemented by the University are subject to a periodic analysis on the part of the Academic Evaluation Board, also resorting to the collaboration of external experts.

26.2 The informative elements regarding the assessment of the activities implemented by the University shall be provided by the Evaluation Board and the Faculty Council for the activities regarding didactic/research evaluation and by the Board of Directors for the activities concerning the evaluation of the administrative services.

26.3 The comprehensive results of the evaluation activities shall be submitted, for the consequent interventions to the Faculti Councils and to the Administration Council.

Art. 27 - (Faculty didactic Commissions)

27.1 For each Faculty shall be established a didactic Faculty Commission or an equivalent institution, as permanent observer of the didactic activities.

27.2 The Commission shall be chaired by the President or by a delegate and shall be comprised of teachers and students in equal numbers. The Commission shall implement the following tasks:

- a. carry out evaluations, verifications and statistical surveys on the various aspects of didactic activity, even through the preparation of specific evaluation questionnaires for the students;
- b. submitting to the Faculty Council initiatives which aim to improve the organization of didactics;
- c. evaluate the coherence between the credits assigned and the various formative activities and the specific objectives of the course of study;
- d. express opinions on the didactic regulations of the newly activated courses of study.

27.3 The Faculty didactic Commissions shall avail themselves of the consultation of the Research Center on Learning, provided for in paragraph 2 of art. 4 of the Statute of eCampus University. The aforementioned Center, established and financed by eCampus Foundation, carrying out verifications and evaluation of the quality of didactics, even through specific survey instruments. In collaboration with the Center, the Faculty didactic Commissions shall create specific initiatives aimed at improving the quality of didactics.

Chapter VII – ASSESSMENT OF THE STUDENTS' ACADEMIC ACHIEVEMENTS

Art. 28 - (Requirements for the admission to the courses and modalities of assessment)

28.1 The titles of study required for the admission to the courses of study and the modalities of recognitions of the eventual conformities of the titles of study attained in a foreign country are regulated by the national legislation.

28.2 The didactic regulation of the courses of study shall define the requirements for the access to the respective courses.



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28.3 The didactic regulations of the bachelor's degree courses and of the master's degree courses shall define the procedures and the modalities for the evaluation of the existing knowledge of the enrolled students in specific disciplinary sectors.

28.4 On the basis of the results of the evaluations provided for in the previous paragraph, the students shall be assigned supplementary formative obligations (to be carried out within the first year of the course of study). For the implementation of the aforementioned obligations the University shall offer dedicated tutoring and didactic activities, indicating the modalities for eventual verification of the implementation of said obligations.

28.5 The University shall organize preparatory formative activities with the aim of facilitating the settling the formative debts. The aforementioned activities shall be carried out also in collaboration with secondary education institutes or other public/private entities, on the basis of specific agreements approved by the Academic Senate.

28.6 The didactic regulations of the master's degree courses shall determine the specific access criteria which providing for the possession of curricular requirements, the adequacy of the personal learning achievements and the relative verification modalities. Eventual curricular integrations in terms of CFU shall be implemented before the verification of the personal learning achievements.

28.7 The didactic regulation of the various degree courses, with the aim of allowing the registration to the first year of the master's degree, shall provide for the admission with the temporary recognition of a formative debt for the students who did not attain the bachelor's degree yet, defining a maximum number of credits to be acquired. The aforementioned debt shall in any case be settled before the examinations related to the formative activities of the master's degree.

28.8 With reference to what is provided for in the present article, through Regulation deliberated by the Academic Senate, approved by the Board of Directors and issued by Rector's decree, shall be defined the general discipline to which the Didactic Regulations shall comply with.

Art. 29 - (Examinations and other verifications of academic advancement)

29.1 The procedure of implementation of the examinations and of the other verifications along with the modalities of evaluation of individual academic advancement shall be defined, as a general rule, by the Regulation for the implementation of the examinations, and, for the aspects not regulated by the aforementioned regulation, by the didactic regulations of the Courses of Study, pursuant to what is provided for in the present article.

29.2 The examinations and the other verifications of academic advancement shall verify the preparation of the students for the purpose of the acquisition on their part of the credits corresponding to the various formative activities.

29.3 The verifications shall result in grades expressed in thirtieths (examinations) or to an approval or disapproval judgement (qualifying examinations). The aforementioned examinations shall be carried out individually.

29.4 For the activities not providing for an evaluation (for example stages and internships) is sufficient the certification of the person responsible for the activity.

29.5 The examinations shall be oral and/or written.

29.6 Each teaching shall provide for midterm examinations, eventually integrated by a final examination (written and/or oral), the results of said examinations shall be considered as



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evaluation elements for the purpose of the completion of the examination and the relative acquisition of credits.

29.7 In those cases in which the mietermi verifications are carried out telematically, the didactic regulations of the courses of study shall provide for modalities ensuring the verification of the student's identity in order to attribute to the same the results of the examination.

29.8 The final examination relative to each teaching shall be implemented with the personal presence of the student and shall be the responsibility of the teacher at the head of the course.

29.9 The oral examinations shall be carried out publicly.

29.10 The examination sessions shall be carried out (normally) in periods distinct from the lesson periods. The calendar of the final examinations shall provide for sessions distributed all through the year, in compliance with the regulations and the didactic requirements.

29.11 The calendar of the examinations, signed by the President of the faculty, shall be made available to the students in due time in advance and shall be scrupulously respected, subject to waivers on serious grounds authorized by the President.

29.12 The examination boards shall be appointed by the President, and chaired by the teacher responsible for the teaching. Whenever the didactic workload shall require it, the boards shall be divided into subcommittees.

29.13 The evaluations of the examination boards shall be reported on the official register and on the student's personal transcript of records. In addition the computerized system for the monitoring of the student's academic path shall register the aforementioned evaluations in a personal portfolio, where the teachers and the students involved shall continuously monitor the progresses relative to the learning process.

29.14 The students up to date with the tuition fees, including the secretariat fees if provided for, shall take the examinations relative to their year of course on each session, as long as they meet the requirements provided for by the didactic rules.

29.15 The verification modality for language proficiency and computer skills shall be regulated by the didactic regulations of the study course; the students may also submit the certifications issued by internationally recognized external structures.

Art. 30 - (Final dissertation and attainment of the title)

30.1 The title shall be attributed after the final dissertation. The didactic regulations of the courses of study shall establish, with due regard for what is provided for by the present article:

- a. the modalities of the final examination;
- b. the modalities for the final evaluation, shall take into account the evaluations of the previous formative activities and with the final dissertation along with every relevant factor.

30.2 For the attainment of the master's degree the student shall present and discuss a final dissertation realized personally under the guidance of a supervisor.

30.3 In order to access to the final dissertation, the students who are up to date with the tuition fees and who acquired the number of credits provided for by the didactic rules of the course of study, shall submit a request to the Rector within the established deadlines.

30.4 The shall be expressed in 110ths, regardless of the number of the members of the evaluation board for the final dissertation. If the final grade is 110, the board shall grant by unanimity the



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honours. The examination of the final dissertation shall be considered passed if the student obtains a minimum of 66/110 points.

30.5 The evaluation boards for the final dissertation shall be appointed by the Rector or, upon delegation, by the responsables of the didactic structures and shall be chaired by a full professor. The aforementioned boards shall be comprised of professors, researchers and experts of the discipline subject of the final dissertation or of the other formative activities provided for in the academic curriculum. The number of the members of the board shall not be less than three for the bachelor's degrees and four for the master's degrees.

Title II – REGULATION ON THE ACADEMIC CAREER

Chapter I – GENERAL REGULATIONS

Art. 31 - (Field of application)

31.1 The regulations of the present title shall apply to:

- a. the students enrolled in the bachelor's degree courses and the master's degree courses;
- b. the students enrolled in the specialist degree courses and to the research doctorates, if compatible with the special regulations provided for said courses;
- c. the students enrolled in other typologies of courses provided for in articles 7 and 8 of the present Regulation, when they do not oppose the regulations contained in the istitutive acts of the same courses.

Art. 32 - (Qualification of student)

32.1 The qualification of student shall be obtained through the enrolment in the bachelor's degree courses, the master's degree courses, the masters, the specialist degree courses and the research doctorate.

32.2 Shall be considered students all those who obtained the enrollment to the courses provided for in articles 7,8 and 47 of the present Regulation.

32.3 Under no circumstances shall a student enrol simultaneously in two courses of study.

Art. 33 - (Enrolment fees and tuition fees)

33.1 The Board of Directors, subject to the opinion of the academic Senate, shall establish for each course the amount of the enrolment fees and tuition fees, of the secretariat fees and the additional expenses, along with the criteria for the concession of the partial or total exemption from the enrolment fee and/or the tuition fees.

Art. 34 (Suspension of Studies)

34.1. Exclusively in the presence of the circumstances provided for in the present article, and subject to what is normally provided for by the law for specific cases, the students shall be entitled to file a motion to the Rector in order to request the suspension of their academic career for a period of 12 solar months.



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34.2. If supported by detailed and appropriate certification, shall be regarded as justifiable circumstances for the suspension provided for in the previous paragraph the following:

- a) certified medical grounds. The student shall certify the impossibility to carry out any academic obligations for periods of more than 60 days;
- b) enrolment in first or second level masters;
- c) enrolment in research doctorates.

34.3. Once accepted the request provided for in the first paragraph and for the 12 following solar months, the suspended student must not carry out any career act, cannot take examinations nor the final examination; exclusively with reference to letter c) of the previous second paragraph, at the end of the suspension period the student shall renew the request for suspension for additional 12 months and so forth, for a maximum of 36 months.

34.4. The end of the suspension period shall happen automatically, no communication shall be sent by the University.

34.5. During the suspension period the students shall maintain the same administrative status they had at the moment of the acceptance of the request of suspension and they shall not be entitled to the payment of the Annual Fee, of the Annual Regional Fees and of the secretariat fees related to the year of suspension.

34.6. The suspended student shall be entitled to withdraw from the studies pursuant to the same modalities and deadlines provided for in article 15; from an administrative point of view and with particular reference to the Annual Fees and the Annual Regional Fees, the students who decline the granted suspension and who, therefore, wish to carry out their academic activities before the expiry of the 12 months of suspension granted, shall be considered as if no suspension has been requested.

Art. 35 - (Scholarships)

35.1 Scholarships shall be granted during each academic year for the students who wish to enrol in one of the courses of study provided for by the University. The availability of finance needed for the activation of the scholarships shall also be derived from private funds or entities.

35.2 The scholarships shall be determined by the Board of Directors, upon proposal of the academic Senate. The assignment of the scholarships shall take place on the basis of a list of suitable candidates, developed on the basis of a verification of the academic merit, and of the economic and patrimonial conditions of the students and their family unit.

Art. 36 (Protection of the students' rights)

36.1 eCampus University established an Office for the protection of the students' rights which shall be regulated by a specific regulation deliberated by the academic Senate.

36.2 The students shall resort to the office provided for in paragraph 1 in order to report malfunctions, irregularities, non-fulfillments in the provided services.

36.3 The Office for the protection of the students', rights shall ensure data protection, through the adoption of all the safety measures provided for in the current privacy policy.

36.4 The Rector shall provide for the all the applications submitted by the students, subject to the opinion of the competent didactic structures.

36.5 The rectoral provisions on the applications provided for in the previous paragraph shall be considered permanent.



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Art. 37 (Certifications)

37.1 The Student Secretariat shall issue the certifications, the attestations, the copies, the extracts and all the documents related to the academic career of the students, subject to the verification of the regularity on the tuition fees and under the conditions provided for in the Student Regulation.

37.2 The Student Secretariat shall issue the certifications related to the partial documented career of the student, pursuant to the same modalities provided for in the previous paragraph, subject to the recognition of the exams passed and of the corresponding credits.

Art. 38 (Diploma Supplement)

38.1 Pursuant to art.11, paragraph 8, of ministerial decree 22 October 2004, n.270, all the study titles related to the formative paths of the university shall be accompanied by a certificate named 'diploma supplement'.

38.2 The diploma supplement, in accordance with the modalities regulated by the involved Faculties and upon approval of the Academic Senate, shall be predisposed pursuant to models in compliance with those adopted by the European countries and shall contain every singular requisite useful for defining all the competences acquired by the student and relative to the formative path for the attainment of the title.

Chapter II - SERVICE CHARTER, MANIFESTO OF STUDIES, CONTRACT

Art. 39 - (Charter of services)

39.1 eCampus University shall adopt a service Charter in order to provide the most absolute and transparent information on its activities. In particular, the service Charter shall clarify the study plan, the regulation on the implementation and the fruition of services, the adopted didactic methodology and the level of the services granted.

The Charter shall:

- a. identify the technical standards, the platform, the networks and the descriptive diagrams used in order to describe the online didactic materials, the registered users and the tracking parameters;
- b. indicate the time limits and the modalities of tracking archiving for a purpose of certification and/or verification of the students' learning paths, by analogy to the traditional academic path;
- c. indicate the modalities for the identification, the verification and the certification of the academic results.

39.2 The Charter shall be made available both online, and in paper form at the central headquarters of eCampus University.

Art. 40 - (Annual Manifesto of studies)

40.1 The manifesto of studies of eCampus University shall be deliberated annually by the Academic Senate and shall be composed of the coordinated indications provided by the manifestos of each Faculty.



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40.2 The manifesto of the studies shall indicate for each Faculty, the activated courses of study, the modalities of matriculation and enrolment, the amount of the taxes and tuition fees, the periods and the modalities of implementation of the didactic activities, the deadlines for the submission of eventual individual study plans along with any other indication considered useful.

40.3 Each semester the University shall make public the detailed programs of the activated teachings, the time schedules during which the teachers shall be available for the interaction with the students, the indications on what is required for the purpose of the examinations and the attainment of the titles of study, communicating in due time every eventual variation on the previously provided information.

Art. 41 - (Contract with the student)

41.1 eCampus University, at the time of the enrolment shall conclude a service contract.

41.2 The contract with the student shall regulate the accession to the implemented services and shall also contemplate the modalities of dissolution of the contractual relationship in case the student shall require so. In any case, the contract shall guarantee to the student the completion of the formative cycle with the modalities provided for in the Service Charter.

Chapter III – MATRICULATION AND ENROLMENT IN THE COURSES OF STUDY

Art. 42 - (Matriculation)

42.1 The application for the matriculation shall be submitted at any moment of the year; the procedures of pre-matriculation, selection, and completion of the matriculation shall be established by Regulation deliberated by the Academic Senate, approved by the Board of Directors and issued by Rector's decree.

42.2. The matriculation shall be completed with the payment, even partial of the enrolment fee, of the tuition fee, and of the accessory expenses.

Art. 43 - (Enrolment in the academic years following the academic year of matriculation)

43.1 With reference to the master's degree courses, the specialis degree, the single cycle degrees and the masters with a duration of more than one year, the request for matriculation shall implicate the enrolment in a number of years equal to the legal duration of the course, or the remaining legal years in case of enrolment with the recognition of CFU; with reference to the students who are repeating the year or to the students who did not complete the examinations within the prescribed deadlines, the enrolment shall be considered renewed every 12 days until the occurrence of one of the events provided for in the following paragraph; the possibility of carrying out the academic and career activities shall in any way be subject to the regularity of the student's administrative status.

43.2 The implicit renewal provided for in the previous paragraph shall not occur exclusively in the following cases:

- a. the student obtained the academic title within the expiry of the ongoing academic year;
- b. the student submitted with the due formalities and with due regard for the terms provided for in art.55, the Withdrawal from studies;



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- c. the student presented, with the due formalities and pursuant to the what is provided in art. 53, the application for the transfer to another University.

43.3 The Regulation for the Students shall provide for particular facilitations for the students who, on the occasion of the implicit renew provided for in the present article shall exclusively take the final examination for the attainment of the title.

Art. 44 - (academic transcript of records)

44.1 The matriculated students shall receive a university card complete with their photo, valid as an accreditation document within the branches – central and peripheral - of the Universities and in the relationships with the structures and the offices of the regional entities for the right to academic study.

44.2. Without prejudice to what is provided for in the previous paragraph, the card shall not be regarded as a documentation demonstrating the enrolment in the University.

44.3 Additional legislation on the allowed uses of the academic transcript, along with all the other identification documents, shall be provided for by deliberation of the Faculty Council and annually announced in the student Guidelines.

Art. 45 (Invalidity of the academic activities carried out without matriculation)

45.1. The students who did not provide for the matriculation, or who did not provide for the regularization of their administrative status, shall not carry out any academic or career activity in any case.

45.2 The academic activities carried out without the provisions of the previous paragraph shall be considered invalid, therefore a written communication will be sent to the students involved.

Chapter IV – SPECIAL CASES OF MATRICULATION AND ENROLMENT TO THE COURSES

Art. 46 - (Matriculation and enrolment on the basis of a title of study obtained in a foreign country)

46.1 On the basis of the criteria defined by the related didactic regulations in accordance with the general criteria provided for in the Academic Regulation deliberated by the Academic Senate, approved by the Board of Directors and issued by Rector's Decree, for the purpose of the matriculation, the Councils of the courses of study shall deliberate on the recognition of the studies and of the academic titles obtained abroad, in the absence of a dedicated regulation. In the case of the recognition of the academic activities and examination carried out abroad shall be allowed the enrolment in course years subsequent to the first year.

Art. 47 - (Enrolment in a individual course)

47.1 The Italian and foreign students not enrolled in the study courses of eCampus University shall follow individual courses and take the relative examinations, receiving a certification of the obtained formative credits. Such provision shall be applied both within the framework of the programmes and agreements of international mobility regulated by reciprocity conditions, upon individual initiative of the students.



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47.2 The University shall admit to the individual courses all the students who hold a degree or a master's degree, and have the necessity to attend to courses and pass exams for disciplines not included in their study plan, which are required for the admission to the public contests or for the access to the graduate schools.

47.3 Shall be admitted all the students who shall settle the formative debts for the purposes of the access to a study course.

47.4 The amount of the tuition fees to be payed admission to one or more individual courses shall be annually established by the Board of Directors. Shall be considered relieved from the specific duties or the inter-university programs of mobility which expressly provide for the exemption from the payment.

Chapter V – CATEGORIES OF STUDENTS

Art. 48 - (Full time student)

48.1 The full time students shall commit themselves to take all the exams provided for in the didactic rules of an individual course for each academic year, with the obligation to fulfill all the duties related to the institutional frame work of the didactic activities.

48.2 The full time student status shall be mantained during the following years by the students enroled in the courses of study, provided that they are up to date with the exams provided for by the didactic rules of the course of study and that they are up to date with the examinations provided for in the didactice rules of the course of study and with the enrolement procedures along with the relative payments.

Art. 49 - (Non-full time student)

49.1 In case of specific and certified personal needs the student shall request, on the occasiono f the matriculation, to be enrolled in a course of study with the qualification of non-full time student.

49.2 The didactic regulation of each course of studies, for the purpose of what is provided for in art.5, paragraph 6 of ministerial decree 22 october 2004, n.270, shall provide for specific forms of periodic verification of the formative credits acquired by the full time students.

49.3 The non-full time student status shall be indicated in the personal transcript of records of the student by the student Secretariat.

49.4 The condition of non-full time students shall be modified upon certified request of the student, starting from the academic year which follows the year of the regularization of their status with respect to the didactic activities provided for the full time students by the didactic regulation of the course of study.

49.5 The students shall preserve the qualification of non-full time student beyond the legal duration of the course, complying with the relative obligations, for the amount of academic years established by the didactic regulation of the course of study, taking into account the current regulations and the eventual ministerial degree on the subject.



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Chapter VI – STUDY PLANS

Art. 50 - (Official plans of study and individual plans of study)

50.1. The submission of the study plans on the part of the students shall take place with modalities defined by a specific regulation approved by the Academic Senate, deliberated by the Board of Directors and issued by Rector's decree.

50.2. The submission, modification and evaluation of the individual study plans shall be implemented telematically.

50.3. The Regulations of the Courses of Study, with due regard for the principles and the criteria of approval of the specific plans of study.

Chapter VII – STUDENT MOBILITY

Art. 51 - (Transfer of the students to another course of study within the University)

51.1 The student, by reasoned request to the Rector, shall request in any year of course, the transfer to another course of study activated by eCampus University. The transfer shall be authorized by the Rector, subject to the opinion of the Faculty Council of the course of study to which the student intends to transfer. Said opinion shall contain the indication of the recognition of the previous career.

51.2 In cases of transfer to another course of study which does not provide for admission tests and/or career recognitions, the admission to the first year shall be implemented without the need for a deliberation from the didactic structure. In case of transfer to courses of study which provide for admission tests shall be regulated by the relative Faculty regulations.

51.3 The Faculty Councils shall deliberate on the recognition, even partial, of the career of the students who intend to transfer to another course of study provided by eCampus University, contextually asking for the recognition of the acquired formative credits. The aforementioned recognition shall be granted subject to the evaluation and validation of the credits acquired and considered pertinent to the selected course of study, within the limits established by the regulation of the courses of study.

Art. 52 - (Transfer of the students coming from other universities)

52.1 The Faculty Council shall deliberate on the recognition of the studies and of the academic titles obtained by the student at an Italian/foreign University.

52.2 The duration of the courses of study for the mobility students shall be abbreviated as a result of the recognition of the already acquired credits, pursuant to the criteria established by the didactic regulations. The recognition by eCampus University of the credits acquired at other Italian/foreign universities shall be determined by specific agreements approved by the Academic Senate; the aforementioned agreements shall also provide for a direct substitution, within the individual curricula, of the formative activities provided by eCampus University and required by the didactic rules, with formative activities provided by other Italian/foreign universities.

52.3 The didactic regulation of the course of study shall subordinate the acceptance for a transfer to a specific admission test.



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52.4 The enrolled student who, obtained the temporary suspension of studies, shall obtain at a foreign university a title of academic study, shall request for the recognition of the latter, pursuant to Lisbon Recognition convention.

Art. 53 - (Transfer of the eCampus students to other universities)

53.1 The students up to date with their administrative status, subject to the payment of the relative secretariat fees, shall request for the transfer to another University; the relative request shall be submitted from 31 August, subject to the verification of the regularity of their administrative status with the full payment of the regional fees, the secretariat fees and, if provided for, the recognition fee, the relative authorization shall be issued within 15 September; in case the student shall not have a regular administrative status, the authorization shall be issued within 30 days from the regularization.

53.2. The taxes and the tuition fees relative to the ongoing academic year at the moment of transfer shall not be reimbursed in any case.

Art. 54 - (International mobility of the students)

54.1 The students of any course of study may carry out part of their studies at foreign universities and at other institutes at the same level, on the basis of European programmes and/or bilateral agreements which may provide for the attainment of a joint title of study.

54.2 The students' request for the implementation of part of their studies abroad shall be subject to authorization of the Faculty Council, which shall deliberate on the basis of general criteria previously defined and included in its regulations, in addition to the modalities of recognition of the studies carried out abroad.

54.3 The University shall assign an evaluation expressed in credits to the validated examinations.

54.4 The didactic experiences carried out abroad, for which the University did not attribute an evaluation expressed in credits, shall be taken into consideration on the occasion of the final dissertation for the attainment of the title of study.

54.5 In the certification relative to the academic career of the student shall be mentioned the formative activities carried out abroad and their relative modalities of recognition.

54.6 During their period of study abroad, the students shall continue to pay the tuition, pursuant to the agreement between the two universities.

Chapter VIII – CESSATION OF THE STUDENT STATUS

Art. 55 - (Withdrawal from studies)

55.1 The students up to date with their administrative status, subject to the payment of the relative secretariat fees, shall submit in written form the request for the withdrawal from studies; the relative request form shall be submitted before 31 August; the request, subject to the verification of the regularity of the students' administrative status and of the payment of the regional taxes, the tuition fees and, if it is due, the recognition fee, shall take effect from the date of its submission; in case of non regular administrative status, the request shall take effect on the following day to the full regularization of the same administrative status.



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55.2 The students who performed the withdrawal from studies, may ask for the certificates relative to their academic career from the day in which the request for the cessation of the studies shall take effect, pursuant to the previous paragraph. Such certificates shall contain information on the previously performer withdrawal from studies. In case the students intend to recover their academic career, the acquired credits shall undergo a non-obsolescence evaluation.

55.3. In no case shall the University reimburse the taxes and tuition fees relative to the ongoing academic year when the student submitted the withdrawal from studies.

Art. 56 - (Suspension of the student status)

56.1 All those who meet the circumstance provided for in article 34, shall be sospende from the qualification of student.

Art. 57 - *abrogated*

Title III – TRANSITIONAL AND FINAL RULES

Art. 58 - (Didactic rules attached)

58.1 The didactic rules related to the courses of study provided for in art. 3 and established by eCampus University, shall be attached to the present Regulation, forming integral part of it. (Attachment B)

Art. 59 - (Approval and issuance of the Regulation)

59.1 The present Regulation, including it attachments, shall be approved by the Minister of Education, University and Research, subject to the opinion of the National University Council.

59.2 Following the Minister's approval, the Regulation shall be issued by Rector's Decree and shall entry into application on the date established by the same Rector's Decree.

Art. 60 - (Modification of the Regulation)

60.1 The modifications of the present Regulation shall also concern the didactic rules and shall be approved by the Minister of Education, University and Reasearch, subject to the opinion of the National University Council. The modifications of the Regualtion not regarding the didactic rules shall be deliberated by the Academic Senate. The modifications of the Regualtion shall be issued by Rector's decree.

60.2 The modifications provided for in the previous paragraph shall be valid from the date established by Rector's decree.

Art. 61 - (Progressive activation of the courses of study)

61.1 The online eCampus University courses shall be activated progressively on the basis of the degree courses whose didactic regulations have been approved by the Minister of Education, University and Research, in conjunction with the present Regulation.



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Art. 62 - (Reference to other regulations)

62.1 Any subject not provided for and not disciplined by the present Regulation and other regulation sources deliberated by the Academic Senate and approved by the Board of Directors, shall be regulated by the current state regulation on the private universities.

